

Storage & File Transfer Information for UConn Journalism Students

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December 2007

I. Storage Options:

It's recommended that all journalism students purchase a USB Flash Drive to store their projects (storing your work on one of the desktops in the lab does not guarantee that it'll be there the next day!).

- **Flash Drives** are available for purchase at the UConn Coop and range in size from 512MB to 8GB. It is recommended that students purchase a drive with enough storage to accommodate the type of files they wish to save. Therefore, students trying to save InDesign or iMovie files will need a larger Flash drive than those saving Word docs. (Flash drives typically range in price from \$14 to \$84).
- **iPods:** If students own an iPod, they may want to consider using it to store files. iPods vary in terms of storage capacity so be sure to check the technical specifications of its flash drive at: <http://www.apple.com>.

Other online storage options are below:

- **Google Docs:** <http://docs.google.com> (acceptable formats are .doc, .xls, .odt, .ods, .rtf, .csv, .ppt)
- **Mac Storage** (free 60-day trial): <http://www.apple.com/dotmac/storage.html> (requires .mac account)

II. File Transfer Options:

For files up to 150 MB, you can use UConn's drop box (14-day limit):

- UITS File Drop Box: <http://dropbox.uconn.edu/dropbox>

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